

20th July 2020

Dear Y11 Student

We are writing to update you on the plan for GCSE Results Day on Thursday 20th August 2020, because as per our previous communication, the set up for the release of results will be different to previous years. This year we will have two methods for GCSE Results collection; attending a briefing sessions or via Insight.

BRIEFING SESSIONS

We would very much like to welcome you into school, to see you in person, to brief you on the results and to give you some guidance on any next steps. In order to allow us to do this, we will be asking any student who wishes to come in to collect their results to book onto one of three briefing sessions.

The briefing sessions will run at 9.30am, 10am and 10.30am and will last in the region of 15 minutes leaving us enough time to clean the hall ready for the next session. Bookings can be made via Insight Student Events. Please see the attached instruction sheet for details on how to book onto a briefing. To allow us to maintain social distancing there will be a maximum of 30 students at each briefing; once that number has been reached the bookings for that session will close. The deadline for bookings is **3.10pm on Thursday 13th August**. If you do not have a booking, we will be unable to let you onto school site. We ask that once your briefing is finished that you leave site promptly.

Please note that we can only give out results to students, we cannot give out results to any family members. Due to social distancing regulations you cannot be accompanied onto site by parents or anyone else, only Year 11 students who have booked a briefing slot will be able to come into school. We would ask that anyone attending a briefing brings their own pen with them to sign for their results.

We strongly encourage you to book onto one of the briefing sessions on Thursday 20th August, so that we can explain this year's process with regard to exam results and Centre Assessed Grades.

INSIGHT

As an alternative to coming in to school, you will be able to collect your results online via Insight. Results will be available on Insight after the briefing sessions on Thursday 20th August. Please see the attached guide for details on how to download these, please note that it will ONLY be your own student log in details that will enable access to these. The results will be available to view on Insight until 31st August. If you need a reminder of your Insight log in details please contact the school as soon as possible and no later than Thursday 13th August. We will not be able to deal with log in requests made after this date. Requests for log in details will need to be made by you, the student, we will be unable to give out details to a family member.

No results will be given out by telephone under any circumstances.



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CENTRE ASSESSED GRADES

As you are aware, this year your teachers had to submit centre assessed grades to the examination boards. We will release these grades to you, via Insight, on Monday 24th August after midday.

As mentioned, we strongly encourage you to book onto one of the briefing sessions on Thursday 20th August, so that we can explain this year's process to you.

As you can appreciate exams and results have been an ever changing picture and whilst we hope that our plans are now confirmed, should we have to update you, we will send out communications to your school email address. Please could we ask that you continue to check this at regular intervals throughout the summer? We will also be updating the Examinations page on our website with information as we get it.

RETURN OF SCHOOL EQUIPMENT

Lastly, if you are coming in to school to collect results, we would like to take this opportunity to ask that any school resources, including library books and locker keys are returned at this time. We would also like to put out a plea for any unwanted "new style" school uniform; if it is no longer needed we would love to have it for PSG spares and again this can be dropped off on results day.

Unfortunately, as you know, due to the current circumstances we have had to postpone the Year 11 Prom. Whilst we are still uncertain as to what arrangements can be made going forward, we are liaising with the Lythe Hill Hotel on possible options and we want to assure you that we still very much hope to be able to celebrate the end of your time at Woolmer Hill in the near future.

If you have any questions please do not hesitate to contact us. We look forward to seeing as many of you as possible on 20th August.

Yours sincerely



Clare Talbot
Headteacher

